

Library Board of Trustees Meeting – 3/9/2023

Present at the meeting: Crista Billowitch, Cassie Evanczik, Walter Fries, William Jefferson, Jane Yagerhofer, Rachel Robinson, & Veronica Laroche

The meeting was called to order at 6:40 pm.

Motion to approve the minutes with corrections made by Will. Seconded by Jane.

- Director of Library
 - Fundraising
 - Soup Fundraiser made \$210.
 - The Annual Fund Drive letter will be sent to the printer next week.
 - Possible Spring/Summer fundraisers include:
 - T-shirts & mugs
 - 24 Hour Relay or 5K Run/Walk
 - Hold at the Rail Trail or Canal St. Park
 - Combine with the StoryWalk debut.
 - Steps Challenge among library staff
 - The public may sponsor their favorite staff member.
 - The public may guess the winner.
 - Grants
 - Dollar General Youth Literacy Grant: maximum of \$4000 to purchase new technology/equipment to support literacy initiatives: AWE After School Edge (6-teen, K-12) computer.
 - Outreach – continuing with visiting schools, schools & daycares visiting the library, & the Bath Farmers' Market beginning May 20, 9:00 am-12:00 pm,
- Director of Operations Report
 - Staff Team Building planned for Friday, March 31 along with de-escalation training from the Northampton Police.
 - Hired former volunteer Daisy as part-time staff.
 - A new Paypal account was opened, and new Zettle card readers were purchased by Friends.
 - Looking into software to count annual Wi-Fi usage for the annual state report.
 - Looking into software that wipes passwords, browsing history, & personal information from the patron computers after each use
 - Suggested to investigate CCleaner.
 - Friends have an Easter/Spring themed basket to raffle off at the desk.
 - Friends are paying for Tessa to attend the Children's Lit Conference held at KU.
 - Friends' Yard Sale: Saturday, May 20, 8:00 am-12:00 pm.
- Old Business
 - None
- New Business
 - Motion made to approve the PA Annual Report made by Crista. Seconded by Jane.
 - The surplus in the current salaries & benefits budget 2022-2023 will be used to supplement overages in other categories and purchase an Early Literacy AWE computer.
 - Preliminary Budget 2023-2024 was presented.
 - Jon from Capital Planning will be at our next meeting: April 13 at 6:30 pm.

Motion to end the meeting made at 7:25 pm by Will. Seconded by Walt.