

Library Board of Trustees Meeting – 4/13/2023

Present at the meeting: Crista Billowitch, William Jefferson, Cassie Evanczik , Veronica Laroche, Rachel Robinson, Jane Yagerhofer, Crystal Becker

Called to order at 6:35 pm.

Motion to approve the minutes, made by Will . Seconded by Cassie .

- Director of Library
 - Storywalk - Bethlehem's done through the city borough of health (started with real estate style signs)
 - Lehigh has parks and rec meeting soon, Northampton pending, need to contact Moore
 - 3 free titles for the summer for Storywalks
 - Annual Fund Drive - delay through Allegra - Allegra is aware and will get printing done ASAP
 - Summer Fundraiser - Step up to Summer Quest Challenge (June 5th - June 10th) - You can sponsor a staff member for a dollar amount. Guess the winning staff member (\$1.00 per guess). Winner gets \$25.00 gift card. Can guess the total # of steps of the library staff. There is a trophy to be awarded to the staff member who has the most steps.
 - Grants - Youth Literacy Grant - for computer station (through Dollar General) - Grant will be submitted next week
 - Outreach - Title I Reading night at George Wolf Elementary - saw 365 people
 - Middle School 5th grade parent night
 - Bath Farmers Market
 - Northampton street fair in September.
- Director of Operations Report
 - Officer Shaffer and Officer Torres presented de-escalation techniques and self-defense techniques.
 - Team Building with Staff (Scavenger Hunt, Kahoot Trivia)
 - Next week - Voluntary Spring cleaning
 - New bench was donated out front by front doors.
 - Friends of the Library looking for additional help with upkeep of the grounds.
 - The Early Literacy station is up and running (computer station)
 - Saturday May 20th - Friends Yard Sale from 8-12. Friends will be purchasing a new outdoor trash can to replace the one out front.
- Old Business
 - No old business
- New Business
 - Financial
 - Budget
 - Review of 2023-2024 budget
 - Motion to approve the budget made by Jane to approve the 2023-2024 budget. Will seconds this motion.
 - Capital Planning Wealth Management
 - July is the start of the fiscal year
 - No large purchases planned in the upcoming year
 - Recommendation to move a small percent (%5) from (T ROWE PRICE RETIREMENT 2030 INVESTOR CL) target date fund to invest in gold. This would serve as a diversification tool.
 - Name of the gold fund is: ETF (exchange traded fund), the ticker on it is GLD. One of the oldest ETFs.
 - Motion made to approve the new internet policy made by Cassie. Seconded by Will.
- Motion to end the meeting made at 7:36 by Jane. Second by Cassie..