

Library Board of Trustees Meeting – 8/10/2021

Present at the meeting: Susan Sentz, Karen Hein, Crista Billowitch, Walt Fries, Cassie Evanczik, Jane Yagerhofer.

Called to order at 6:36pm.

Motion to approve the minutes by Walt. Cassie seconds.

- Old Business
 - No old business
- New Business
 - Director of Operations Report
 - Two interviews for A.K. position. Splitting position into two part time positions.
 - Financial reports are not attached
 - Building and grounds -- looking for a company to do fall clean up. Appalachian creations went out of business
 - Waiting on the computers that were ordered to arrive. They are on backorder.
 - Support on the current phone system ending in october. Toshiba disbanding the telecommunications division. They recommend getting a new system that they can assist in the hand off process to a new vendor - but will not be able to assist once transition is complete.
 - Currently researching updates for TLC system (which is an update to circulation)
 - Boon fundraiser goes until the end of August (Boonsupply.com)
 - Next friends meeting is Tuesday, 8/24 @ 7pm
 - 259 items currently for the basket social
 - The deadline to donate for the basket social is October 14th.
 - Director of Library Report
 - Moving the position from full time to part time.
 - Currently dividing Librarian roles and duties to staff to assist with transition.
 - Basket Social - ticket presale begins Tuesday September 7th
 - Postcards went out already
 - Numbers have been low
 - Working on a contingency plan in case there is a problem with covid variants etc...
 - Lottery board
 - The Book Sale is Wednesday, Thursday and Saturday this week

- Program:
 - 100 Books before High school
 - 100 Books before Graduation
 - Fall programs
- Ashley will be taking over adult programming through January

Motion to adjourn meeting at 6:49 made by Cassie. Jane second.

Respectfully submitted by Crystal Becker