

## Library Board of Trustees Meeting – 6/09/2022

Present at the meeting: William Jefferson, Dan Belletti, Veronica LaRoche, Karen Hein, Crista Billowitch, Crystal Becker, Jamie Scheirer

Called to order at 6:32pm.

Motion to approve the minutes made by Cassie . Crystal second .

- Director of Library
  - PPL Grant & ARPA-IMLS Grants
  - Pizza kits, Double Good Popcorn sale Wednesday 7/12 to Saturday 7/16
  - Basket Social date is set for the fall - October 7th
  - Bath Farmers Market outreach has been going very well
  - Integrated library system - contract with TLC is up 2024
    - Currently TLC - \$2,559.00 per year. Will be upgrading to a web client to access the system on any computer location.
    - SPARK - price is \$2,350.00 per year. Staff and patrons would be required to be trained. Conversion costs \$3,500.00, might require a different label printer. SPARK does not offer the ability to link catalogs - (for example, could not place holds at other libraries for patrons, etc.).
    - Systems are very comparable to each other.
    - Revisit this in January of 2024 to check on pricing and options.
  - Upgrading to the latest build on 6/24/2022. After this is completed, they will then be able to upgrade to the latest web module.
- Director of Operations Report
  - Julia Robinson started as a part-time employee
  - Bonnie Trump will be retiring at the end of August.
  - Staff evaluations completed.
  - Building/Grounds - lighting on the sign is now fixed. Sullivan came in to look at the AC because it was not working. Capacitor needed to be replaced.
  - Replacement computers will be ordered soon for the next fiscal year.
  - Friends Yardsale and Beach raffle were both successful.
  - Pizza kit fundraiser is now complete. Pick up for Pizza is June 20th.
  - Starting to send out donation requests for basket social.
- Old Business
  - Budget review
    - Vote to approve the budget.
      - Will made a motion to approve the budget. Dan seconds. All in favor. Motion passed.
- New Business
  - Next Library Board meeting will be Thursday August 11th 2022
- Motion to end the meeting made at 6:57pm made by Cassie. Second Crystal.